



Join a high-performing group that focuses on making positive impact for all.

We are hiring for **Executive- Talent Development** in **Halma India**

Location	Business Unit	Report to
Bengaluru	Halma Core	Manager- Talent Development

About us

Halma is a global group of life-saving technologies companies, driven by a clear purpose. We are an FTSE 100 company with headquarters in the UK and operations in 23 countries, including regional hubs in India, China, Brazil, and the US.

Our diverse group of nearly 50 global companies specialize in market leading technologies that push the boundaries of science and technology.

For the last 42 years, the combination of our purpose, strategy, people, DNA and sustainable business model has resulted in **record long-term growth in revenues and profits and an increase in dividend by $\geq 5\%$ every year**– an achievement unrivalled by any company listed on the London Stock Exchange.

Halma India fulfils the potential of the region by harnessing the diverse talents, expertise, infrastructure, and operational resources.

We have a team of over 200 professionals representing commercial, digital and support functions across our six offices in India, two in Bengaluru and one each in Delhi, Mumbai, Thanjavur, and Vadodara.

Why join us?

We offer a safe and respectful workplace, where everyone can be who they 'REALLY' are, feel free to bring their whole selves to work and use their unique talents, knowledge, expertise, experiences, and backgrounds to create meaningful outcomes.

We nurture entrepreneurial spirits and empower them to think beyond the possibilities, to discover, shape and build their own unique stories. We promote and support non-linear career growth for the right talent.

We are simple, humble and approachable, and we believe in leadership at all levels to bring our purpose to life. Everyone at Halma India makes an impact, and so do you when you join us!



Detailed job description

Position Objective (The purpose of role in current business/market scenario)	To provide support in talent development function in the area of organisation development
Responsibilities (KRAs / deliverables / job expectations)	• Collating the training needs data from the various functions. • Maintain accurate records and reports on talent development activities • Sending the training enquiries to the vendors, collecting the course-outline, quotations from the vendors. • Maintaining & timely updating employee development data and trackers. • Managing trainer's profile and training institute data & frequently updating it. • Preparing & circulating various surveys, feedback forms related to talent development. • Support in collecting talent profile & T-charts for all the employees. • Preparing monthly, quarterly MIS reports & preparing the presentations
Critical Success factors (critical / high impact aspects of role)	• Strong interpersonal and communication skills to build relationships and collaborate with stakeholders across the organization. • Ability to analyze and interpret data to identify areas for improvement and develop effective strategies. • Continuous learning and staying up to date with industry trends and innovations to bring new ideas and approaches to the organization.
Academic qualification	• Full time graduation from top tier institution
Experience (exposure)	• Work experience: from 2 to 4 years
Competencies (fundamental skills and attitudes)	• Excellent communication skills • Quality orientation • Proactive • People oriented • Planning